

Mobile Learning: iPod & Podcasting Basics Part 1 Assessment

Name of person being assessed: _____

Person doing the assessment: _____

1) Get started by downloading iTunes and update to the latest version

<http://www.apple.com/ilife/tutorials/itunes/it1-1.html> (Video = 1:31 min)

- Be able to describe how to download iTunes to your computer for the first time.
- Be able to demonstrate how to update iTunes to the latest version

2) Downloading Music, Podcasts, & Video to your iPod

<http://www.apple.com/support/ipod/tutorials/index.html> (Video = 3:54 min)

- Be able to describe and demonstrate how to set up a new iTunes account.
- Be able to demonstrate how to use iTunes
 - a) How to import music from a CD
 - b) How to purchase or subscribe
 - c) How to create and rearrange playlists
- Be able to demonstrate how to download to your iPod
 - a) How to sync music to your iPod and how to eject your iPod.
 - b) How to manually manage your music download.
 - c) How to delete music and podcasts from your iTunes library.
 - d) How to see how much space is left on your iPod.
 - e) How to sync iTunes with your podcasts and photos.

3) How to use your iPod to listen to content

<http://www.apple.com/support/ipod/tutorials/play.html> (Video = 5:18 min)

- Be able to demonstrate how to move around the iPod menu
 - a) How to turn your iPod off and on and use the hold button.
 - b) How to use your thumb to move around the wheel to move around the menu.
 - c) How to press the Center button to choose an item.
- Be able to demonstrate how to listen to your content
 - a) How to navigate through the menu to find music and play it.
 - b) How to use the Click Wheel to change the volume.
 - c) How to skip to the next and previous song.
 - d) How to go to the beginning of the song.
 - e) How to shuffle songs to randomly rearrange the playing of your songs.
 - f) How to navigate through the menu bar to find music, audiobook, or podcast
- Demonstrate ways to maximize your playback time
 - a) How to turn iPod off.
 - b) How and why you would use the hold switch.
 - c) How to turn off the backlight.

4) Beyond the Basics

<http://www.apple.com/support/ipod/tutorials/beyondthebasics.html> (Video = 3:55 min)

- Be able to demonstrate how to do the following:
 - a) How to backup your iTunes library.
 - b) How to create inserts for your backup discs.
 - c) How to authorize your computer.
 - d) How to transfer your iTunes purchase to another computer.
 - e) Use your iPod as a hard drive
 - f) How to transfer your iTunes library to another computer.

5) Troubleshooting

<http://www.apple.com/support/ipod/tutorials/troubleshooting.html> (Video = 1:52)

- Be able to describe what you should do if you have problems with your iPod (Five Rs).
- Demonstrate how you find the iPod support web page.
- How to find your iPod's serial number and how to copy it for an email.

Assessor comments or suggestions:

Certification: I have worked with this person and have watched them completed all the items in this assessment and acknowledge that they have successfully mastered all of them.

(Signature)

(Date)

After completing this iPod assessment, please send completed form back to:

Wright State University CTL Attention: Sheri Stover
3640 Colonel Glenn Hwy. Room 13
Dayton, Oh 45435-001

The assessment was completed for the following person:

Name: _____

Department: _____

Address: _____

Phone: _____

Email: _____